

Privacy Statement

Your privacy is very important to us. Ivista information services pty ltd, is the owner and operator of the ARINS software www.arins.com.au.

Ivista Information Services privacy policy relates to your personal information, collected by ARINS (we, our) as part of the Subscriber (you, your, user) sign up process and your use of ARINS services, and held by ARINS as part of our day-to-day business dealings and service provision with you.

Introduction

1. If you have any questions or comments about this policy, please email info@arins.com.au and we will attend to your query promptly.
2. Some of the personal information that ARINS holds may be the same information as that which you enter in your ARINS database, however our information is not collected only from that source.
3. Only you and your nominated representatives (which explicitly includes some ARINS system administrative employees) have access to your database under normal operational circumstances with the exception of summarized anonymous data.
4. You agree that we may use your data as a part of summarized anonymous data for benchmarking, trends and analysis and reporting by our research team's products and services.
5. We agree that summarized anonymous data will not have enough detail to identify underlying individuals or individual businesses making up that data made available via our research teams products and services.

Collection Statement

Why and how we collect and use data about you:

1. We provide services to the Airport and information technology industries. Part of this service provision requires us to protect your privacy. From 21 December 2001 the Commonwealth Privacy Act contains new sections that we are bound by. They concern a number of principles in relation to the protection of your personal information and in how we must deal with our customers in relation to this information, .
2. Personal information held by us may include your name, current and previous addresses, telephone/mobile numbers, e-mail address, details of your services and information we require to perform our services for you.
3. Sensitive personal information entered into Services we offer will not be used or disclosed by ARINS except as authorized by you to perform our services for you and to provide summarized anonymous benchmarking data across all our clients.
4. Should you choose not to provide personal information we may not be able to provide you with the services you require or at a sufficient level that we regard as important for performing at best practice and as such we reserve the right to terminate the supply of this service to you
5. From 24th May we also comply with the General Data Protection Regulation (GDPR) the EU wide privacy and data protection law; together referred to as "Privacy Standard".

How We Collect Your Personal Information

We may collect personal information:

1. In conversations with you and your employees, in person or by e-mail, fax and telephone;
2. From third parties such as your employees, related companies, credit reporting agencies or your representatives
3. From publicly available sources of information
4. When we are required to do so by law
5. From our own records of your usage of ARINS services

How We Use Your Personal Information

Your personal information may be used to:

1. Provide products and services to you
2. Collect payments and to administer your account
3. Provide you with updated or new information about our products or services
4. Conduct creditworthiness checks and/or fraud checks
5. For development of existing and new products and services
6. Maintain and update our business infrastructure and systems
7. Actively promote our other products and services to you. If you do not wish to receive such communications, please advise us.
8. For research into our client base and for related purposes by our research team including as aggregated (anonymous) benchmarking data.

Disclosing Your Personal Information

In providing our products and services, or collecting and using your personal information, we will always keep your data private to the maximum extent commercially practically possible. In the normal course of business and in order to provide your service we may be required to disclose some of your personal information to organizations outside ARINS. Such organizations may include:

1. Your legal, accounting, financial or other professional advisors if you agree as part of the service
2. Organisations providing you with credit or financing if you agree as part of the service
3. Our legal, accounting, financial or other professional advisors and bankers
4. Regulatory, government and other authorities as required by law
5. Our subsidiaries and closely related organizations
6. We take reasonable steps to ensure the disclosure of personal information to any third party, including any entity outside of Australia and the European Union, will not be made until that entity has agreed in writing that its own data processing activities are not inconsistent with the privacy standards.

Accuracy of Your Personal Information

We take reasonable precautions to make sure that the personal information we hold is accurate and up-to-date. We appreciate notification of errors, omissions or changes in your personal information. This is especially important for information required for us to communicate with you, such as a change in name, email, phone or address.

Security of Your Personal Information

ARINS takes reasonable steps that your personal information is protected from misuse, loss, unauthorized access, modification or disclosure. Some notable measures to ensure the security of your personal information include: Password encryption; and regular backups of the database. The security of this information is also dependent on your own measures to protect your ARINS usernames, email addresses and passwords from disclosure and unauthorized use.

Access to Your Personal Information

You have the right to access any of your personal information that we hold, with some exceptions as allowed by law. To obtain a copy of this information, write to us requesting the information and we will provide it to you. ARINS reserves the right to charge a reasonable fee for the provision of this information.

Your Authority

By continuing to use our products or services or website you consent to ARINS maintaining, using and disclosing your personal information as described in this document for a period of no less than seven years from the date of your last use of the system (or the date of the last use of the system by any user under your subscription whichever is the latest)